

## **FINAL REPORT**

## **Reporting Overview**

As part of financial reporting requirements, all approved grantees must submit a final report following the completion of the project/event. This report must address the project's impact, audience, and specifically how the grant was used.

<b>Grant Award Information</b>
Name(s) of Person(s) on the Grant:
Email:
Phone:
School or Organization Name:

Date Project/Event Took Place:

Amount of the Awarded Mini-Grant:

## Please provide a summary report of your project/event(s), including information about the following:

- Context of the project/event
  - Audience numbers and type (students, teachers, etc.)
  - Involvement of other organizations or individuals in your event/ program
  - Description of the specific use of your grant money
- Evaluation of the project/event
  - How you met the goal of promoting Holocaust education
  - Explain the impact of the project/event
  - Identify methods used to determine the impact of your event (surveys, student reporting, teacher feedback, etc.)

<ul> <li>If possible, please share a story or experience form an audience member about the event</li> </ul>
Please email your final report and any relevant attachments (pictures, evaluations, etc.) to:
Elizabeth Stiles
education@scholocaustcouncil.org
Please indicate if the photos and narratives included in your report may be used

on the Council's social media pages and website.

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